

3/10/2023

**St. Michael the Archangel Catholic Church**  
**Funeral Liturgy**  
**PRE-PLANNING SHEET**

**Name:** \_\_\_\_\_ **date of birth** \_\_\_\_\_

**Mass or Memorial** (circle) **Requested Celebrant** (based on availability): \_\_\_\_\_

**Final Place of Rest:** \_\_\_\_\_

**Funeral home/Crematory** (if known): \_\_\_\_\_

**Primary family contact: Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Liturgy of the Word** (Scripture Readings): Please consult the readings found at [www.stmichaeltcary.org/funerals](http://www.stmichaeltcary.org/funerals). You may choose up to 3 readers.

**-First reading (Old Testament):** Reading \_\_\_\_\_

*Read by* \_\_\_\_\_

**-Second reading (New Testament):** Reading \_\_\_\_\_

*Read by* \_\_\_\_\_

**-Gospel reading (Proclaimed by celebrant):** Reading \_\_\_\_\_

**-General Intercession:** *Read by* \_\_\_\_\_

**Preparation Rite (Offertory):** for a funeral Mass, gifts of bread and wine are presented at the Preparation Rite. You may choose two or more family members or friends to bring the gifts to the Altar. Gifts presented by: \_\_\_\_\_

**Pall/ossuary bearers: (2-4 for an urn and 6 for a casket)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Music:** The Director of Music may meet with you to assist in music selections. Reading Choices, Music suggestions and recordings can be found at <http://www.stmichaelcary.org/funerals/>

(Note: all music must be liturgically appropriate)

**Gathering Song:** \_\_\_\_\_

**Responsorial Psalm (sung by the Cantor):** \_\_\_\_\_

**Preparation of Gifts (for Mass):** \_\_\_\_\_

**Communion (for Mass):** \_\_\_\_\_

**Sending Forth:** \_\_\_\_\_

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**Recommended Funeral Stipends:** Music \$225, Church administrative Fee: \$75.00, Priest: \$100-\$500 (average range of donation)  
-Please make one check out to St. Michael

**Funeral Reception:**

If you wish to have a reception after the funeral at St. Michael, please let us know and we will confirm that space is available. You may choose a caterer and we will work with them.

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**Additional Information**

Flower arrangements, pictures and the guest book should be placed in the gathering space of the Church a 1/2 hour before the service. ***Eulogies or Words of Remembrance are not part of the Funeral Liturgy. These can be expressed at the Visitation, Burial or Reception.***

If there is anything we can do to help you and your family, please contact us:

<b>Director of Liturgy/Music</b>	<b>Alex Hill</b>	<b>468-6107</b>	ahill@stm Cary.org
<b>Music Assistant</b>	<b>Diane Williams</b>	<b>468-6144</b>	dwilliams@stm Cary.org
<b>Pastoral Care Desk</b>		<b>468-6142</b>	pastoralcare@stm Cary.org

**NOTES:**

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**Military Honors:** If you are a veteran, and interested in having Military Honors at the Funeral, you will need a copy of your DD214. You will also need a funeral home to make this request.

I plan to request Military Honors: YES  NO

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